

Section I – Student Information

Directions: Please print, using blue or black ink. Parent/legal guardian, complete Section I. Return completed form to the transfer staff at the Jenne-Wright Administrative Center, 9210 Silverdale Way, Silverdale, or mail to CKSD JW Transfer Requests, PO Box 8, Silverdale, WA 98383. Forms can be scanned and e-mailed to richardg@ckschools.org.

Student's Legal Name (One form per student):	For School Year: _____ Full Year _____ 2 nd Semester
Parent/Legal Guardian Name:	Grade Level for Application Year:
Home Phone:	Work/Cell Phone:
Residence Street Address:	Mailing Address (if different from street address):
City : _____ State: _____ Zip: _____	E-MAIL:
Assigned Attendance Area School (check one):	Requesting Permission to Attend (check one):
<input type="checkbox"/> Central Kitsap HS <input type="checkbox"/> Olympic HS <input type="checkbox"/> CK Middle Schl <input type="checkbox"/> Klahowya Secondary <input type="checkbox"/> Clear Creek <input type="checkbox"/> Ridgetop MS <input type="checkbox"/> Brownsville <input type="checkbox"/> Emerald Heights <input type="checkbox"/> Cottonwood <input type="checkbox"/> Cougar Valley <input type="checkbox"/> Hawk at JP <input type="checkbox"/> Esquire Hills <input type="checkbox"/> Green Mountain <input type="checkbox"/> Silverdale <input type="checkbox"/> PineCrest <input type="checkbox"/> Fairview MS <input type="checkbox"/> Woodlands <input type="checkbox"/> Silver Ridge	<input type="checkbox"/> Central Kitsap HS <input type="checkbox"/> Olympic HS <input type="checkbox"/> CK Middle Schl <input type="checkbox"/> Klahowya SS <input type="checkbox"/> Clear Creek <input type="checkbox"/> Ridgetop MS <input type="checkbox"/> Brownsville <input type="checkbox"/> Emerald Heights <input type="checkbox"/> Cottonwood <input type="checkbox"/> Cougar Valley <input type="checkbox"/> Hawk at JP <input type="checkbox"/> Esquire Hills <input type="checkbox"/> Green Mountain <input type="checkbox"/> Silverdale <input type="checkbox"/> PineCrest <input type="checkbox"/> Fairview MS <input type="checkbox"/> Woodlands <input type="checkbox"/> Silver Ridge

Reason(s) for the request:

- Currently enrolled at requested or feeder school
- Financial, Educational, Safety, or Health
- _____ *Enter name of Elementary or Middle School feeder school*
- Closer to location of childcare or parent's place of work
- There is some other special hardship or detrimental condition affecting the student or the student's immediate family which would be alleviated as a result of the transfer
- CKSD Employee (*Enter work site*) _____

Yes No Has your child ever been enrolled in special education classes?
 Yes No Does your child have a current IEP?

Students attending a non-attendance area school must be and remain in good standing as defined in Policy and Procedure 3131. Good standing means acceptable attendance, academic progress consistent with ability, and no suspensions or expulsions. A student's attendance area is determined by residence, not childcare location. The parent/guardian must assume responsibility for adequate transportation and supervision to/from school. APPROVAL IS FOR ONE SCHOOL YEAR ONLY.

Signature of parent or legal guardian _____ Date _____

Section II – School District Information

Directions: Principals complete Section II and return to JW Transfers.

- | | | |
|------------------------------|-----------------------------|---|
| Yes <input type="checkbox"/> | No <input type="checkbox"/> | Space (capacity) and appropriate education programs or services are available |
| <input type="checkbox"/> | <input type="checkbox"/> | Student is in good standing and eligible to request a transfer |
| <input type="checkbox"/> | <input type="checkbox"/> | Student covered by RCW 28A.225.225(1) |

Request Granted / Denied
(Please circle one)

Special Services Program Director
_____ Signature / Date – if applicable

Principal of Requested School

Principal of Attendance Area School / Date

Distribution: Central Administration Parent Assigned School Receiving School